NMCRL

NATO MASTER CATALOG OF REFERENCES FOR LOGISTICS

Quick Guide

Keep up with NSN updates

Content

Thank you for using the NMCRL Web, and by that, supporting NATO and its Allies armed forces.

Welcome to NMCRL Web, the number one catalog for sourcing defense items.

This guides describes how to receive NSN updates in NMCRL Web.

You can now follow specific NSNs to be the first to know when they change. You can do so for the NSNs where your organization is listed, or any other NSN you wish to keep up with.

1. Setup NSN updates notifications

1. To follow and receive updates on the NSNs that your organization can provide or on a list of NIINs, head out to the preference page by clicking on your profile icon.

This is an excellent opportunity to verify the NCAGE codes associated to your subscription. Upon subscribing to NMCRL Web, you provided a NCAGE and this the one that will show up here. If your organization has several NCAGES, you can request to add other NCAGES to your subscription by reaching out to NMCRL helpdesk.
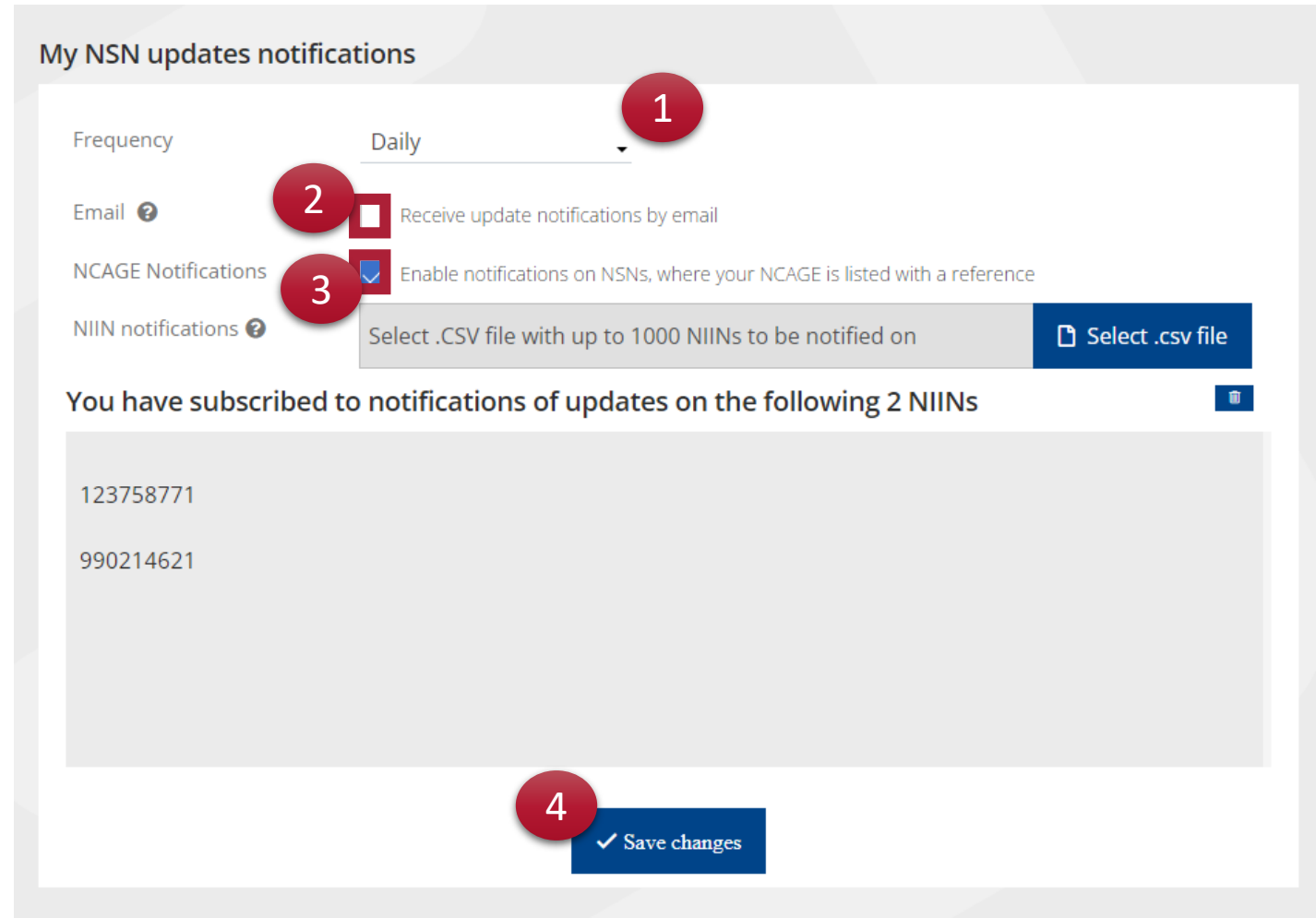*You can follow any NSNs that all of these NCAGE can provide.*

2. Click on Preferences

On the right side of your screen, you will see the section "My NSN updates notifications".

1. Choose the frequency that suits you best. Either, Daily, Weekly or Monthly.

2. Would you like to receive an email directly to your inbox? If that's so, tick the box "Email".

If you don't select the email notification format, you will receive the notifications directly in NMCRL Web on the home page under "My NSN updates" as we will see later in the guide.

3. Tick NCAGE notifications to receive all change updates for NSN where any of your NCAGEs is listed.

4. Click on "Save changes".

My NSN updates notifications

Frequency	Daily ▾ ①
Email ❓	☐ Receive update notifications by email ②
NCAGE Notifications	☑ Enable notifications on NSNs, where your NCAGE is listed with a reference ③
NIIN notifications ❓	Select .CSV file with up to 1000 NIINs to be notified on ⬚ Select .csv file

You have subscribed to notifications of updates on the following 2 NIINs 🗑
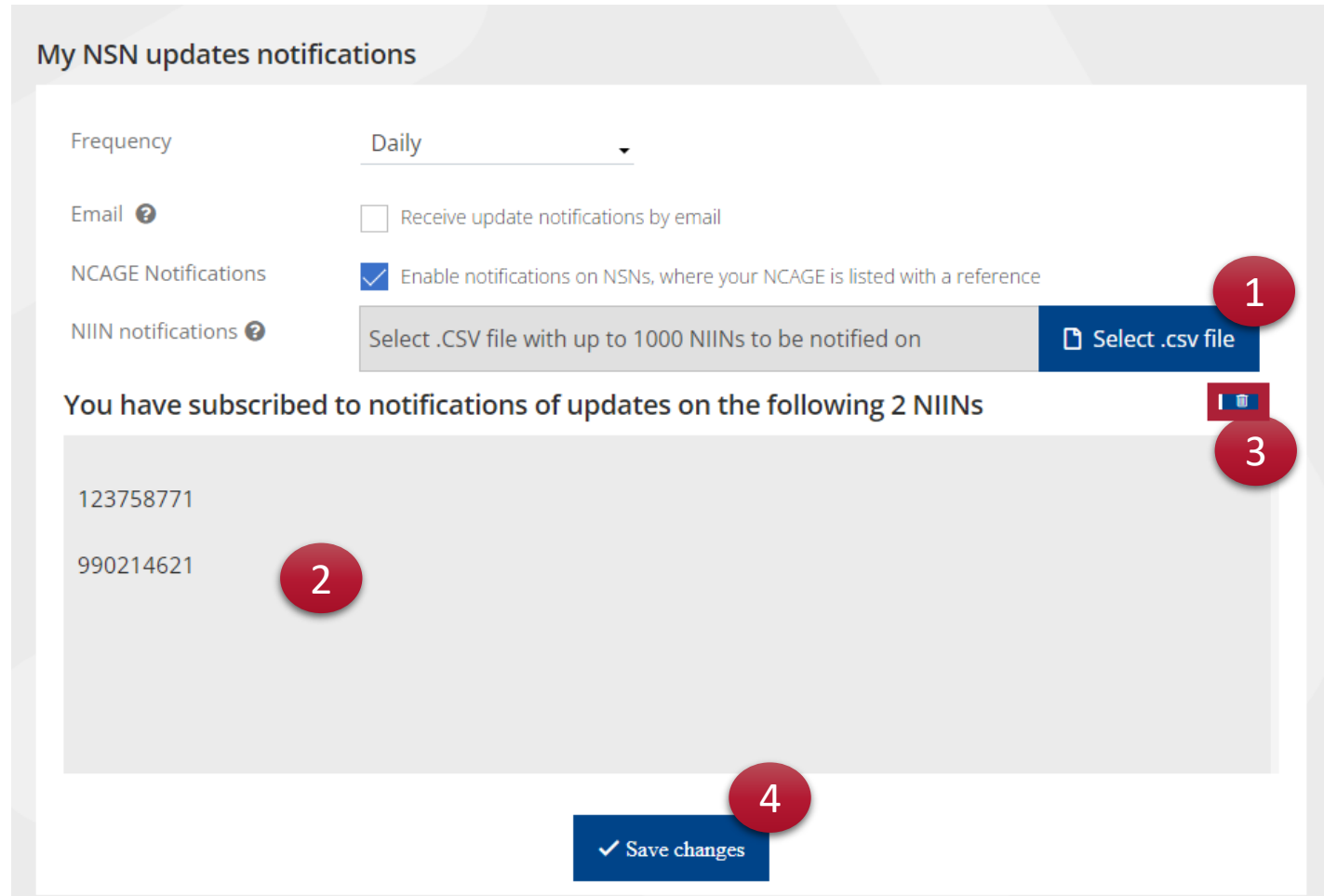
123758771

990214621

④ ✓ Save changes

You have the possibility to subscribe to any other NIIN change, within the limit of a thousand. NIINs are simply NSNs without the first four-digits representing groups and classes, which are subject to change.

To follow a list of NIIN, you will need to upload it in the *.CSV* format.

1. Next to NIIN notifications, click on Select .csv file to locate your file on your computer and validate.

   Keep in mind that your file must not contain any header, you should have one NIIN per line and no dashes.

2. NMCRL Web automatically lists the NIINs below as a confirmation that your request is recorded.

3. Click on the trash icon if you want to start over.

4. Click on "Save changes".

My NSN updates notifications

Frequency	Daily
Email	Receive update notifications by email
NCAGE Notifications	☑ Enable notifications on NSNs, where your NCAGE is listed with a reference
NIIN notifications	Select .CSV file with up to 1000 NIINs to be notified on 📄 Select .csv file

You have subscribed to notifications of updates on the following 2 NIINs

123758771
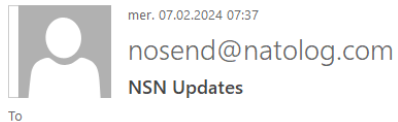
990214621

✓ Save changes

2. Consult your NSN updates

1. If you have selected email notification, you will receive the change notification directly in your mailbox at the frequency that you selected. The email will mention the NIINs that changed recently.
2. Whether you selected email notifications or not, you can always find your change notification in the section "My NSN change", accessible from the home page.

You will land on the dedicated space where all your notifications will be waiting for you

1. The date of your notification is displayed along with

2. The chosen frequency and,

3. The number of NSNs updated

Click on the row/tile to see the details.

4. On the first column you have the NIIN, followed by

5. The last update list

6. And a mention of what has changed

7. You may export this list by clicking on the export icon at the top right.

Click on any NIIN to see its details.

1. On the NSN details screen all the categories that have seen a change will be highlighted while mentioning either the word (« new » or « updated »)

Still need help?

- NMCRL Tutorials in English – In French

- NMCRL FAQ in English – In French

- NMCRL HelpDesk (technical issues): nmcrl-help@nspa.nato.int

- NMCRL Subscribtion (subscriptions and renewals): nmcrl@nspa.nato.int